



Government of West Bengal
District Health & Family Welfare Samiti
Office of the Chief Medical Officer of Health
North 24 Parganas



Memo. No. DH&FWS/NHM/2016/30

Date: 14/01/2016

Sub: Recruitment notification for different contractual posts under NHM, SAP&CS

North 24 Parganas & Basirhat Health District

Applications are hereby sought from the eligible candidates for the following contractual post of different national programme under National Health Mission and SAP&CS in North 24 Parganas and Basirhat Health District. Henceforth, all the eligible and interested candidates are being requested to submit their application as per prescribed format (**Annexure-I & Annexure-II**) in accordance with the eligibility criteria noted below:

Name of the post	Programme	No. of vacancy	Reservation status	Monthly consolidated remuneration(per month)
Data Entry Operator (DEO)	NHM	2	UR-1,SC-1	Rs. 13,560/-
Immunization Volunteer	NHM	11	UR-5,SC-3,ST-1,OBC-A-1,OBC-B-1	Rs. 500/- per working day (maximum for 26days in a month)
GDMO	NHM	12	-	Rs. 40,000/-
District Consultant (Quality Assurance)	NHM	1	UR-1	Rs. 40,000/-
District Consultant (Public Health)	NHM	1	UR-1	Rs. 40,000/-
District Consultant (Quality Monitoring)	NHM	1	UR-1	Rs. 30,000/-
Quality Manager (Facility Level)	NHM	3	UR-2,SC-1	Rs. 35,000/-
Programme cum Administrative Assistant	NHM	1	UR-1	Rs. 12,000/-
Medical Officer-DTC	RNTCP	1	UR-1	Rs. 40,000/-
Dist. PMDT & TBHIV coordinator	RNTCP	1	UR-1	Rs. 16,860/-
DPC	RNTCP	1	UR-1	Rs. 22,000/-
Dist. PPM coordinator	RNTCP	2	UR-1,SC-1	Rs. 19,000/-
DEO	RNTCP	1	UR-1	Rs. 13,560/-
DR TB Counsellor	RNTCP	1	UR-1	Rs. 10,000/-

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14/01/16
Chief Medical Officer of Health
North 24-Parganas.

Sr. M.O. -DR TB Center	RNTCP	1	UR-1	Rs. 40,000/-
Kala-zar Treatment Supervisor	NVBDCP	2	UR-1,SC-1	Rs.10,500/- (Remuneration Rs. 7,000/-, Mobility- Rs.2,500/- and DA- Rs.1,000/-)
STI Counsellor	NACO	1	UR-1	Rs. 13,500/-
Blood Bank Counsellor	NACO	2	UR-1,SC-1	Rs. 13,500/-
ICTC Counsellor	ICTC	2	UR-1,ST-1	Rs. 13,500/-

Eligibility Criteria for the post of Data Entry Operator (DEO)

Name of the post	Educational qualification	Technical qualification	Experience	Age
Data Entry Operator (DEO)	Graduate from any recognized university and having at least 1(one) year Diploma/Certificate Course in Computer Application from Govt. Registered institution.	Working knowledge of Computers with Operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet and having minimum typing speed of 30 words per minute.	Minimum 3 year's experience in Govt. Sector or 5 years' experience in Data Recording and Data Analysis in Private Sector and preferably having experience in handling of official correspondence.	40 years or less as on the 1 st date of years of publication of the Advertisement with relaxation for SC/ST/OBC candidates as per Govt. norms.

Eligibility Criteria for the post of Volunteer

1	Educational Qualification	Graduate (B.Sc. / B.A./ B.Com)
2	Technical Qualification	Diploma / certificate with duration of six months or more in computer application from any reputed organization.
3	Computer knowledge: Package	Operating system : Windows (Windows XP/7) Office Automation: MS Officer especially Excel, Power Point, Word. Internet : Thorough working experience in internet explorer or any equivalent browser such as e-mailing, web searching etc.
4	Age	40 years or less on 01.07.2015.
5	Residence	The candidate must be the permanent resident of the respective sub-division.
6	Owning motor cycle	Ownership of a functioning motor cycle is a must.
7	Driving license	The candidate must have a valid driving license for two wheelers.


 Atul Kumar
 Chief Medical Officer of Health
 North 24-Parganas

Eligibility Criteria for the post of GDMO

Name of the post	Educational qualification	Technical qualification	Experience	Age
GDMO	MBBS from MCI recognized institute with one year compulsory internship must be registered under West Bengal Medical Council	NA	NA	Maximum 65 years

Eligibility Criteria for the post of District Consultant (Quality Assurance)

Selection Criteria:

MBBS/Dental/AYUSH/Nursing graduate with masters in Hospital administration/ Health Management (MHA-Full time or equivalent) with 2 years experience in Public Health/Hospital administration. Training and experience of implementing a recognised quality system like NABH/ISO 9001:2008/ Six Sigma/ Lean/Kaizen would be preferred. Previous work experience in the field of health quality would be an added advantage.

Eligibility Criteria for the post of District Consultant (Quality Monitoring)

Selection Criteria:

Degree in Statistics with good academic record from a reputed University. Specialization in Biostatistics would be an added advantage. Previous work experience of Health/ hospital would be preferred.

Eligibility Criteria for the post of District Consultant (Public Health)

Selection Criteria:

MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management with 02 years relevant work experience. Training in Health quality like NABH/ISO 9001:2000/Six Sigma/Lean/Kaizen by a reputed organization will be preferable.

Eligibility Criteria for the post of Quality Manager (Facility Level)

Selection Criteria:

MBBS/Dental/AYUSH/Nursing/Life Science/Social Science graduate with masters in Hospital Administration / Health Management with one year experience in public Health/Hospital administration. Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Fluency in English, computer literacy, knowledge of government legislations and policies are essential. Candidate must have good communication skills both written and verbal.

Eligibility Criteria for the post of Programme cum Administrative Assistant

Selection Criteria:

Recognised Graduate Degree with fluency in MS Office package with one-year experience of managing office and providing support to Health Programme / NHM. Knowledge of Accountancy would be an added advantage. Candidates having drafting skills would be preferred.

Age for above mentioned posts under DQAC & DQAU is 40 (forty) as on date of publication of notice for recruitment

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12/01/16.
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Eligibility Criteria for different post of RNTCP

Age limit for appointment : 22 years to 62 years for all the posts under RNTCP, except for the posts of Senior Treatment Supervisor/ District PMDT and TB-HIV Coordinator and similar posts using two wheelers will be 22 years to 40 years.

Counsellor for DR TB Centre	<ol style="list-style-type: none"> Bachelors(or equivalent) Degree in Social Work/ sociology/ psychology 	<ol style="list-style-type: none"> Masters degree/PG Diploma in social Work/sociology/ psychology Experience in RNTCP or worked as counsellor Basic knowledge of computers 	<ol style="list-style-type: none"> Ensure that DR TB patients and family members receive constant counseling and guidance right from their admission to their discharge at the DR TB Centre about the disease, its transmission, air borne infection control, pre-treatment evaluation, treatment, follow up investigations, adverse drug reactions and treatment adherence. Facilitate the admission process including subsequent documentation at the DR TB Centre. Facilitate all pre and post treatment investigations as per guidelines. Facilitate the discharge process ensuring that the parent district is informed well in advance and is in readiness to receive the patient. To ensure drugs for transit period are provided to the patient at the time of discharge. In coordination with the DR TB Centre statistical assistant, ensure that the original treatment cards are updated as per guidelines. Facilitate linkages for social and financial support to DR-TB Patients To maintain a detailed DOT Directory with important contact details of other DR TB Centers, District TB centers and RNTCP key staff. Maintain the documentation regarding the counseling and services provided and reporting of the same in the prescribed formats. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per program need.
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Data Entry Operator	<ol style="list-style-type: none"> 10+2 with Diploma in computer application or equivalent recognized by the Council for Technical education/ DCEACC Typing speed of 40 w.p.m in English and local language. Should be well conversant with various computer programming including MS Word, Excel and simple statistical packages. 	<ol style="list-style-type: none"> At least one year experience in related field 	<ol style="list-style-type: none"> To receive mails to the District TB Office, sort and produce before the District TB Officer at least on a daily basis To e-file the mails and attached documents. To send e-mails to the addressees as per the instruction of District TB Officer. To maintain and update the contact details of all program stakeholders. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action To enter the data in the prescribed formats, Nikshay and epicentre as instructed by the District TB Officer. To build the capacity of sub-district level staff/officers/agency in ICT applications related to RNTCP and TB surveillance Monitor and troubleshoot the usage of RNTCP ICT applications by the sub-district To maintain computer, peripherals and connections assigned. To install and regularly update antivirus soft ware To take periodic back up of data stored in the system. Any other job assigned as per programme need
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District PPM (public private mix) Coordinator	<ol style="list-style-type: none"> Post Graduate One year Experience of working in field of Communication /ACSM / Public-Private Partnership / Health projects / programs Permanent two wheeler driving license & should be able to drive two wheeler 	<ol style="list-style-type: none"> Preference to those who have worked in RNTCP Certificate / Diploma / Degree/Masters holders in Social Sciences/ Mass Media / Communication /Rural Development Advocacy / Partnerships / related field Basic knowledge of computers 	<ol style="list-style-type: none"> To assist the District TB officer(In co-ordination with State PPM coordinator) in Implementation of PPM and ACSM activities at the district and sub-district level. Assisting the DTO in mapping and line listing of all stake holders, identifying NGOs, Private providers for partnerships and facilitating the process of partnerships. Coordinating workshops / meetings for improving involvement of PPs & NGOs. Collating the required information from NGOs / PPs / Partners to enable quality monitoring and enhancing TB control activities. Compiling necessary documents for disbursement of Grant in Aid to NGOs and PPs Facilitating periodic review of partnerships with different stakeholders Facilitate ACSM activities in coordination with the IEC officer and PPM partners. Coordinating with the medical college / hospitals / teaching institutes / schools for improved involvement in the program. Coordinating with corporate / private hospitals for their involvement in the program. Monitoring PPM activities of partners at field level on behalf of DTO Prepare monthly and quarterly report of ACSM/PPM activities for DTO Documentation of best practices of PPM partners for annual reports. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per program need
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District Programme Coordinator	<ol style="list-style-type: none"> MBA/PG Diploma in health management/administration from a recognized institute / university At least 1 year of work experience 	<ol style="list-style-type: none"> Preference will be given to those who have worked in the field of Health at District / State level Basic knowledge of computers 	<ol style="list-style-type: none"> To work in close coordination with DTO in program management activities including planning, budgeting, procurement, logistics management, maintenance services and preparation of reports. To coordinate with the stakeholders of the program like Medical Colleges, NGOs, Private Practitioners, Professional organizations, LSGs and TB and TB related co-morbidity care providers. To assist District TB Officer in establishing inter-sectoral and inter-departmental coordination for TB control To assist the DTO in organizing trainings, meetings, reviews and sensitization workshops at the district level. To assist the DTO in organizing ACSM activities at the district level, to prepare quarterly IEC reports and procurement reports. To assist the DTO in identifying NGOs and PPs for partnership through various schemes and enter into MoU. To assist the DTO in collecting and compiling necessary documents for disbursement of Grant in Aid to the NGOs and PPs. To assist the District TB Officer in establishing systems for TB Surveillance (through MIS, Notification, etc.) To assist District TB Officer in district level procurements and supply chain management including physical stock verification. To assist District TB Officer in maintaining updated data base of subdistrict and peripheral level program managers and stakeholders. To assist District TB Officer in district level human resources management. To manage the public grievance redressal mechanism in the District TB Office. To manage the public relations in the District TB Office and assist District TB Officer in compiling information required for reports to State TB Cell, PRIs and replies to requests under right to information. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per program need
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Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities
Medical Officer (MO-DTC)	<ol style="list-style-type: none"> MBBS or equivalent degree from institution recognized by Medical Councils of India. Must have completed compulsory rotatory internship 	<ol style="list-style-type: none"> Diploma / MD Public Health Tuberculosis & Chest diseases One year experience in RNTCP Basic knowledge of computers 	<ol style="list-style-type: none"> To assist the District TB officer in program management activities like planning, budgeting, implementing, monitoring, supervising, evaluating and reporting To link District TB Centre with stakeholders of the program within and outside the district. To assist District TB Officer in gathering political and administrative commitment for the program To assist District TB Officer in establishing inter-sectoral and inter-departmental coordination for TB control To conduct supervisory visits to the TUs, DMCs, PHUs, DOT centres, other TB care sites and report to District TB Officer. To assist the District TB Officer in establishing systems for TB Surveillance (through MIS, Notification, etc.) To assist District TB Officer in district level procurements and supply chain management including physical stock verification To assist District TB Officer in maintaining updated data base of district and peripheral level program managers and stakeholders. To assist District TB Officer in district level human resources management To manage the public grievance redressal mechanism in the District TB Office. To manage the public relations in the District TB Office and assist District TB Officer in compiling information required for reports to State TB Cell, PRIs and replies to requests under right to information To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per program need.

Tuberculosis Health Visitor (TBHV)	<ol style="list-style-type: none"> Graduate OR Intermediate (10 + 2) and experience of working as MPW/LHV/ANW Health worker / Certificate or higher course in Health Education / Counseling OR Tuberculosis health visitor's recognized course Certificate course in computer operations (minimum two months) 	<ol style="list-style-type: none"> Training course for MPW or recognized sanitary inspector's course 	<ol style="list-style-type: none"> Ensure regularity of DOT for all types of TB patients, as per RNTCP guidelines Responsible for decentralization of DOT services and supervision of DOT Centres in the assigned geographic area Verify address of all diagnosed TB patients and educate patients and their families on the plan of treatment. Arrange time and place for DOT, according to the patient's convenience Ensure that follow-up sputum/culture/DST examinations of sputum are carried out as per the stipulated schedule. Maintain the Treatment Card and record information & transfer this information to the original Treatment Card at the CHC/PHC/DMC/treatment centre during periodic meetings. Assist the DTO in establishing TB Surveillance systems/TB Case Notification activities, ICT) Take steps for immediate retrieval of defaulters; During the intensive phase it should be no later than the day after the default, and during the continuation phase within a week of the default. Assist STS in PMDT, TB/HIV collaborative activities and PPM activities Maintain relevant records Line-listing of PP/NGO, one-to-one interactions/sensitization for involvement To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per programme need
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<p>District PMDT and TB/HIV coordinator (erstwhile Senior DOTS-plus & TBHIV Supervisor)</p>	<ol style="list-style-type: none"> 1. Graduate course in computer operation (minimum two months) 2. Permanent two wheeler driving license & should be able to drive two wheeler 	<ol style="list-style-type: none"> 1. At-least 2 years of work experience under RNTCP or 5 years experience in any public health programme in a supervisory capacity. 2. Good communication skills in local language & willing to travel in the area of work 	<ol style="list-style-type: none"> 1. Assist DTO in organizing PMDT Services in the district 2. Assist DTO in organizing TB HIV co-ordination activities in the district 3. Facilitate MOs, STSs, STLs, LTs and other health system staff to subject all DRTB suspects to appropriate diagnostic tests at an RNTCP certified laboratory 4. Identification and training of DOT providers for DRTB patients and maintenance of a directory of such DOT providers at the district level 5. Maintain and update the district level DRTB treatment cards, and other records and reports. 6. Supervise all DRTB treatment observation centres once in quarter. 7. Liase with respective DR-TB centre(s) for exchange of information and patient management 8. Assist the DTO for providing training to the staff of health facilities under his/ her jurisdiction to carry out PMDT related activities. 9. Establish liaison with private practitioners, NGOs and other sector dispensaries / hospitals to provide PMDT services as per the programme guidelines 10. Assist the program officers/staff in activities related PMDT drug logistics management 11. Organizing training of staff in TB/HIV collaborative activities, including intensified TB-HIV package of services in the district 12. Prepare and maintain a directory of ICTCs, ART Centres/LACs, Community Care Centres and NGOs working in NACP in the district and the collaborating RNTCP centres. 13. Assist the nodal officer in coordinating regular sharing of the information related to TB-HIV coordination. 14. Ensure complete, correct and timely compilation and transmission of PMDT/TB-HIV information. 15. Establish linkages with DTC, DAPCU, collaborating NGOs and hospitals of the district. 16. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 17. Conduct home visit to newly diagnosed DR-TB patients of the district on a monthly schedule 18. Any other job assigned as per programme need
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<p>Senior Medical Officer- DR-TB Centre</p>	<ol style="list-style-type: none"> 1. MBBS or equivalent degree from institution, recognized by Medical council of India; Must have completed compulsory rotatory internship 	<ol style="list-style-type: none"> 1. MD Respiratory medicine/Internal Medicine/DTC/ MD Community Medicine/ Diploma/CHA/ Masters in Public Health 2. Basic knowledge of computers 	<ol style="list-style-type: none"> 1. Receive and facilitate admission of DRTB patients referred from districts. 2. Arrange for Pre-Treatment Evaluation of admitted patients. 3. Monitor DR-TB patients' initiation on treatment within 2 weeks of diagnosis and provide feedback on monthly / quarterly basis to the districts in case of delayed initiation of treatment. 4. Organize regular DRTB centre committee meetings and minute the decisions. 5. Verify that the required information along with the pre-treatment evaluation investigations are documented in Clinical Information Booklet or register or indoor case papers. If not, bring it to the attention of DRTB centre committee for necessary action 6. Inform the concerned districts about the discharge of the patient/s at least 3 days prior to the discharge. At the time of discharge, ensure that the patient carries the discharge summary, required referral for treatment document and documents and drugs for transit 7. See that any modification of regime is properly documented in the treatment card and discharge summary. 8. Supervise the statistical assistant and counselor of the DRTB centre in their job. 9. Co-ordinate interaction between PMDT Coordinators of catchment districts 10. Conduct quarterly review of the District PMDT coordinators and facilitate them in preparing the quarterly reports 11. Send monthly indent to state drug store for loose second-line drugs. 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Ensure that all relevant electronic copies of PMDT documents are available and updated on regular basis 14. Ensure timely submission of Quarterly Reports from DR-TB Centre 15. Strengthen the system of follow-up cultures in coordination with labs/concerned DTC 16. Any other job assigned as per program need
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Eligibility Criteria for different post of KTS, STI Counsellor, Blood Bank Counsellor, ICTC Counsellor

Age: as per Govt. norms for STI Counsellor, Blood Bank Counsellor, ICTC Counsellor

POST	ELIGIBILITY CRITERIA UNDER NACP IV
Blood Bank Counsellor	<p>Essential qualification:</p> <ul style="list-style-type: none"> • Post-Graduate in Social Work / Sociology / Psychology/Anthropology / Human Development <p>Desirable:</p> <ul style="list-style-type: none"> • Knowledge of computers. • Proficiency in MS Office. <p>Experience: Minimum two years after essential qualification</p>

Post	Eligibility Criteria Under NACP IV
ICTC Counselor	<p>Essential Qualification & Experience: Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p>OR</p> <p>Graduate In Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 3 years experience after graduation, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p>In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p>Other expertise required: 1. Working knowledge of computers</p>

Post	Eligibility Criteria Under NACP IV
STI Counselor	<p>Essential Qualification & Experience: Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/Human development/Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in STI/RTI and HIV.</p> <p>OR</p> <p>Graduate in Psychology/Social Work/ Sociology// Nursing; with minimum 3 years experience after graduation, of working in field of counseling in health sector; preferably in STI/RTI and HIV.</p> <p>In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p>Other expertise required: 1. Working knowledge of computers.</p>

Eligibility Criteria for the post of Kala-zar Treatment Supervisor:

Science Graduate with Biology as a paper, and candidate having two wheeler driving license.

Age for Kalazar Treatment Supervisor: Minimum 50 years Maximum 65 years

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North 24-Parganas

General instruction/s for the candidates

- Application should reach to the office of the undersigned within **29th January, 2016 by 5:00 P.M.** without-fail through registered post or speed post only and **duly mentioned "post applied for" in front of envelope**. No application will be considered after stipulated date and time. (**Office address of the undersigned- Office of the Chief Medical Officer of Health, Banamalipore, Barasat, North 24 Parganas, Kolkata-700124**)
- Candidate must submit the **Application Fee of Rs. 100 /- (Rs. 50/- in case of reserved category)** for the above mentioned posts, through **cash deposit in any branch of Bank of India** in favour of **"District Health & Family Welfare Samiti", A/c number- 424210100036711, IFSC code- BKID0004242**, Barasat Branch.
- **Original copy of Deposit slip of application fee must attached along-with the application.**
- The DH&FWS, North 24 Parganas will not be responsible for any postal delay.
- **Application must as per prescribed format (Annexure-I & Annexure-II (for GDMO))**
- Incomplete application without supporting documents is liable to be rejected.

M. Anand
Secretary 14/01/16.
District Health & Family Welfare Samiti
&
Chief Medical Officer of Health
North 24 Parganas

ANNEXURE-I

Application format for all posts excluding GDMO

To
The Chief Medical Officer of Health
Banamalipur, (District Hospital Campus)
Barasat, North 24 Parganas
Kolkata- 700124

APPLICATION NO.
(FOR OFFICE USE ONLY)
:

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PHOTOGRAPH
of the candidate
with his / her full
signature thereon.

Sub: Application for the post of

1. Name in full (in BLOCK letter):

2. Sex (Put a tick) : Male Female

3. Father's /Husband's/ Guardian's Name:

4. Caste (UR/SC/ST/OBC)

5. Date of Birth : DD MM YYYY

6. Age (as on Date of Advertisement)

7. Nationality

8. Address

Phone/Mobile number:

Permanent Address

Village / City/ Town

Post Office

Police Station

District

State:

PIN Code.....

9. Essential Qualifications

Qualification	Year of Passing	University / Board / Institute	Total Marks	Marks Obtained	Percentage of Marks Obtained
Secondary					
Higher Secondary					
Graduation					
Post Graduation					
Degree/Diploma/Certificate course of Computer (relevant to post applied for)					

10. Details of post qualification experiences:

Organization	Govt. / private / NGOs	Period		Total years
		From (date)	To (date)	

12. List of Self-attested Photocopies- documents enclosed (No other document except mentioned below is required) [Put '✓' mark in box]:

Sl. No.	Documents	Yes	No	Sl. No.	Documents	Yes	No
1.	Age proof certificate			2.	Mark-sheets & certificate of educational qualifications as per eligibility criterion (i.e. Madhyamik/H.S./Graduation/Post Graduation)		
3.	Ration Card / Electricity bill for verification of residential Proof			4.	Post qualification experience		
5.	Mark-sheets & certificate of computers knowledge			5.			
6.	Voter I.D. Card / Aadhaar card for verification of Identity						

DECLARATION:

I solemnly declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place

Date

Signature of the candidate in full

Annexure - II

**Government of West Bengal
District Health & Family Welfare Samiti
National Health Mission
North 24 Parganas**

APPLICATION FORMAT for the GDMO

Application ID

(Space for office use)

To
The Chief Medical Officer of Health
Banamalipur, (District Hospital Campus)
Barasat, North 24 Parganas
Kolkata - 700124

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PHOTOGRAPH of
the candidate with
his / her full
signature thereon.

1. Application for the post of :

2. Name in full (in BLOCK letter) :

3. Sex (Put a tick) : Male Female

4. Father's Name :

5. Date of Birth : DD MM YYYY

6. Age (as on 20.11.15) :

7. Nationality :

8. Address for Communication :
Village / City :
Post Office :
Police Station :
District :
State : PIN Code.....

9. Permanent Address :
Village / City :
Post Office :
Police Station :
District :
State : PIN Code.....

10. Contact No. (with STD Code) : Mobile.....

11. Essential Qualifications

Course / Degree	Year of Passing	Name of the Board / Council	% of Marks
MBBS from a MCI recognized institute with one year compulsory internship. Must be registered under West Bengal Medical Council.			

12. If employed previously or at present, the details thereof:

13. List of attested documents enclosed (No other document except mentioned below is required) [Put '✓' mark in box]:

Sl	Documents	Yes	No	Sl	Documents	Yes	No
1.	Photo proof identity card (Passport or Voter ID Card or Adhar Card or Pan Card)			2.	Proof of address (Passport or Voter ID Card or Ration Card)		
3.	Age proof certificate (Birth Certificate or Admit card of Madhyamik or equivalent examination)			4.	Marksheet and Certificates of Essential qualifications.		
5.	Experience certificates			6.	Specialisation certificate		

14. Declaration:

I solemnly declare that (a) all statements made in this application are true, complete and correct; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences and (d) I have submitted no other application for this examination.

Place :

Date :

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Signature of the Candidate in full